

## **Sr. Accountant, Small Business**

Pennock Acheson Nielsen Devaney LLP is looking for keen, team-oriented experienced Sr. Accountant in our Small Business Group. The Sr. Accountant will be responsible for delivering a range of public accounting services to our small business clientele.

### **Key Duties & Responsibilities**

- Advising on solution focused recommendations to clients
- Leading and executing on client engagements, specifically compilations and reviews
  - Planning
  - Timely and accurate preparation of financial accounting for a variety of clientele
  - Preparation of personal and corporate tax returns
  - Preparation of T slips as needed
  - Special projects as needed
- First review of compilation engagements
- Responsible for maintaining current client relationships
- Represent PAND at networking and industry events to leverage new business development
- Obtain a basic understanding of our clients' businesses and learn their best practices

### **Education & Experience**

- 3 to 5 years of progressive professional accounting experience
- Understanding of accounting and auditing standards and principles, tax regulations and legal documents in a financial environment
- Experience leading and mentoring CPA students
- CPA designation or near completion of CPA

### **Skills & Knowledge**

- Business acumen
- Proven relationship builder
- Exceptional organizational skills and attention to detail
- Outstanding interpersonal and communication skills
- Excellent critical thinking and problem-solving skills
- Strong time management and organizational skills
- Proficient computer skills including Microsoft Suite

## Why you need to work at PAND

- What you will continue to develop
  - Well-rounded approach to public practice accounting
  - General business practices in both large corporate environments and entrepreneurial environments
  - Team building and information sharing with both coworkers and client staff
- Benefits & Perks
  - Unwavering guidance and financial support through continuing professional development
  - Competitive salary with a comprehensive benefit package
  - Health Care Spending Account
  - Underground parking paid by Firm
- Work culture
  - Our firm has a positive and supportive atmosphere with a strong focus on quality
  - We strive to provide a high level of client service
  - We work hard but have a ton of fun doing it
  - Corporate Challenge – Team events

## Our Firm

Pennock Acheson Nielsen Devaney is a firm of Chartered Accountants formed by former partners and senior managers of one of the international accounting firms. Their desire was to provide their clients with high-quality professional services, but with the consideration and personal touch that can be better provided through a smaller firm. We believe we offer our clients outstanding big firm experience delivered in a hands-on manner.

PAND's ability to develop and maintain meaningful relationships with clients sets us apart from other professional services firm; our objective is to be the client's trusted advisor for all business and financial matters.

Although we characterize ourselves as a mid-sized firm, our client base is comprised primarily of mid to large-sized owner managed enterprises as well as some public companies. Our client's range in size from \$200,000 to \$500,000,000 in revenue in industries such as manufacturing, retail, service, transportation, real estate management, tourism, agriculture and related services, wholesale, and oilfield service.

## To apply

- Go to our website at [www.pand.ca](http://www.pand.ca) and submit your cover letter and resume outlining why you believe you are the best fit for PAND